



## National Registration Application

**Please complete a separate form for each design/procedure you wish to apply for National Registration.**

**Date of Application** (yyyy/mm/dd): \_\_\_\_\_

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| <b>Type of Pressure Equipment</b><br><input type="checkbox"/> Fitting ( <input type="checkbox"/> New <input type="checkbox"/> Renewal <input type="checkbox"/> Addition <input type="checkbox"/> Revision)<br><input type="checkbox"/> Pressure Vessel<br><input type="checkbox"/> Heat Exchanger<br><input type="checkbox"/> Boiler<br><br><b>For Registration in other Canadian Provinces*</b><br><input type="checkbox"/> SK <input type="checkbox"/> MB <input type="checkbox"/> ON <input type="checkbox"/> QC <input type="checkbox"/> NB <input type="checkbox"/> NS<br><input type="checkbox"/> PE <input type="checkbox"/> NL <input type="checkbox"/> NT <input type="checkbox"/> YT <input type="checkbox"/> NU<br><br><i>*Our National Registration services no longer include BC. Please contact BC directly for Registration.</i> | <b>Alberta Registration Information</b><br><br>ABSA Tracking No. _____ CRN No. _____<br><br><i>The National Registration process begins once Alberta Registration has been completed, and all required documentation has been submitted.</i><br><br><b>Important — Action Required*</b><br>Pages 2 and 3 contain mandatory jurisdiction-specific requirements that may affect your eligibility for National Registration. <i>*Failure to review these pages may result in delays or rejection.</i><br><input type="checkbox"/> I confirm that I have read and understood the jurisdictional requirements on Pages 2 and 3.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Manufacturing Facility Full Legal Company Name and Address</b><br><br>Company Name: _____<br>Street: _____<br>City: _____<br>Postal/ ZIP Code: _____<br>Province/State: _____<br>Country: _____<br>Contact Person: _____<br>Email Address: _____<br>Phone No(s): _____                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>National Registration Submission Requirements</b><br><br><b>Fitting Document Requirements</b><br><input type="checkbox"/> <b>Alberta Registration Record</b><br><input type="checkbox"/> <b>Original, completed and notarized Statutory Declaration Form or Declaration of Conformity Form(s)</b><br><i>*Statutory declaration and declaration of conformity requirements may change as per Jurisdiction. Please refer to the links below for the most up-to-date requirements for each Jurisdiction.</i><br><br>Nova Scotia, New Brunswick, PEI, Newfoundland, Yukon, NWT, and Nunavut are covered under one jurisdictional review – ACI Central Inc. View ACI Central Inc's current declaration form requirements <a href="#">here</a> .<br>View Quebec's current declaration form requirements <a href="#">here</a> .<br>View Ontario's current declaration form requirements <a href="#">here</a> .<br><br>View Manitoba's current declaration form requirements <a href="#">here</a> .<br>View Saskatchewan's current declaration form requirements <a href="#">here</a> .<br><br><input type="checkbox"/> <b>Manufacturer's QC Certificate and/or ISO:9001 Certificate</b><br><input type="checkbox"/> <b>Copy of the design data (i.e., catalogues and/or drawings)</b> |
| <b>Submitter's Full Legal Company Name and Address</b><br><br><input type="checkbox"/> Same as manufacturer <input type="checkbox"/> See below<br><i>The invoice and National Registration package will be sent to the Submitter.</i><br><br>Company Name: _____<br>Street: _____<br>City: _____<br>Postal/ ZIP Code: _____<br>Province/State: _____<br>Country: _____<br>Contact Person: _____<br>Email Address: _____<br>Phone No(s): _____<br><br><i>The submitter is responsible for all applicable jurisdictional registration fees. In addition, a one-time ABSA administrative fee of \$654.00 will apply.</i>                                                                                                                                                                                                                           | <br><input type="checkbox"/> <b>Boiler &amp; Pressure Vessel Documents Requirements</b><br><input type="checkbox"/> <b>Alberta Registration Record</b><br><input type="checkbox"/> <b>Set of Calculations</b><br><input type="checkbox"/> <b>Set of Drawings</b><br><br>Ontario requires drawings stamped and signed by a registered Professional Engineer Ontario (PEO).<br><br>Quebec requires drawings stamped and signed by a professional engineer.<br><br>Nova Scotia, New Brunswick, PEI, Newfoundland, Yukon, NWT, and Nunavut are covered under one jurisdictional review – ACI Central Inc. ACI Central Inc requires drawings stamped and signed by a professional engineer.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p><b>ABSA does not have control over the timelines, service levels, or fees charged by other Provincial Jurisdictions. We strongly encourage you to contact individual Jurisdictions directly for such information.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

## IMPORTANT

*Please read the information below in preparation for the National Registration Process*

### Jurisdictional Information

- The submitter should be informed of registration requirements for other Jurisdictions prior to submitting to ABSA.
- Your submission will be processed once all documentation is received.
- Some jurisdictions will exempt entire fitting categories from registration. The submitter should be informed of registration requirements for other jurisdictions prior to submitting to ABSA. It is the **submitters'** responsibility to be informed and contact jurisdictions that may exempt categories of fitting registration.
- Do not send locked/sealed documents or your submission will be placed on "hold".
- Send each document as a separate PDF.
- Ensure your certificates are up to date as some submissions take months to complete and this will hold up your submission.
- It is the submitter's responsibility to contact the national representative if there are any changes to the Alberta submission that will affect the national review.
- Jurisdictional fees will apply even if the client decides to cancel.
- You cannot request an extension for national review.
- The submitter is the only person that will be communicated with during the process.
- **Your submission will be closed in 30 days if the requested documents are not received.**

### Fitting Document Requirements

- Alberta Registration record.
- AB-31c manufacturing facility address must match the manufacturing address on the Statutory Declaration form / Declaration of conformity and certificates. If you have multiple locations, you will need a statutory declaration / declaration of conformity for each one.
- All the provinces accept the CSA B51:24 Figure D.6 Declaration of Conformity in place of their Statutory Declaration Form. <https://www.csagroup.org/store/>
- Please refer to each jurisdiction's website for declaration of conformity or statutory declaration requirements
- Manufacturer's QC Certificate and/or ISO:9001 certificate. (Must match manufacturer on AB-41 form)
- Copy of the design data on the fittings, (i.e., the catalogs and/or drawings)

### Boiler and Pressure Vessel Requirements

- Alberta Registration record.
- Drawings for each separate design application for national registration.
- Calculations
- Ontario requires drawings to be stamped and signed by a professional engineer that is registered with the Professional Engineers Ontario.
- Quebec and ACI Central require drawings to be stamped and signed by a professional engineer.
- Saskatchewan and Manitoba does not require an engineer stamp on vessels.

## National Registration Process

### IMPORTANT

*Please read the information below in preparation for the National Registration Process*

#### **Process Step 1:**

Submit your AB-31C form along with any required National Registration documents together with your Alberta submission, either by email to [submissions@absa.ca](mailto:submissions@absa.ca) or through our [CRN portal](#).

**Please Note:** If your design is already registered in Alberta, only the AB-31C form and the required National Registration documents are required. In such cases, submissions should be sent to [national@absa.ca](mailto:national@absa.ca).

#### **Process Step 2:**

Once your application has been reviewed and accepted for registration in Alberta, you will be invoiced and your ABSA stamped set of documents will be returned to you.

**Alberta Registration must be completed before National Registration can begin.**

**You will have two business days to review your Alberta Registration before it is submitted for National Registration.**

#### **Process Step 3:**

ABSA will apply for and submit your documents to the selected jurisdictions as specified on the AB-31C form for their review.

#### **Process Step 4:**

Each jurisdiction reviews your application.

**ABSA does not estimate or control jurisdictional timelines.**

**Canada wide National Registration does not offer rush service.**

#### **Process Step 5:**

Once all jurisdictions have finished their reviews and issued their registrations/invoices, we will send you your National Registration package.

#### **Applicable Fees:**

ABSA will pay the applicable registration fees to the other jurisdictions on your behalf. Once National Registration is complete, ABSA will invoice the submitter for the other jurisdiction registration fees, plus an ABSA one-time administrative fee of \$654.00, despite how many jurisdictions the submitter applies for.

**ABSA does not estimate or control jurisdictional fees.**

See <https://www.absa.ca/design-registration/absa-s-national-registration-process/> for further information.