

How to apply for access to your account:

To obtain access to your online account, please send your request, by email, to generalinq@absa.ca and provide your:

- Full Name
- ABSA File Number
- Date of Birth
- Preferred Email Address

Please note that once you have activated your account online, all correspondence regarding examinations and renewals will be sent by email.

We will send you an activation email once we have processed your request. This may take 1 business day. Please check your spam/junk folder for the activation email if you do not see the email in your inbox folder.

Activating Your Account:

Your activation email contains instructions on how to set up your account password:

1. Click on the link in the activation email
2. Your internet browser will automatically open and direct you to the the password setup page.
3. You will be prompted to confirm your date of birth and to select a secure password.

If your browser does not automatically open, please copy the link from the activation email into your browser's address bar.

After successfully setting up your password, you will be redirected to the login page. You will then be prompted to login to your account using your ABSA file number (numbers only) and your new password.

First time users will be asked to complete a short employment survey. The information provided to us is for internal office use only.

How to renew your certificate online:

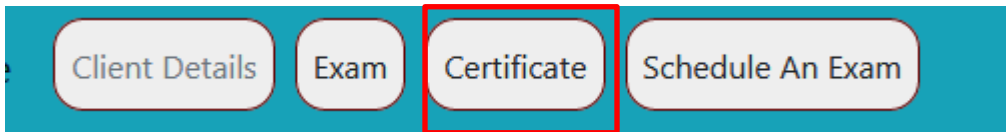
A direct link to the login page can be found on the www.absa.ca website. The "[Power Engineer/Inspector Login](#)" link can be found on the main page under "ABSA Services":



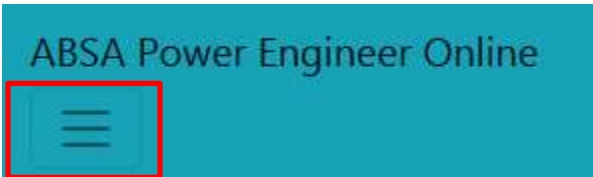
Once you have logged in, please verify that your contact information displayed on the "Client Details" page is still up to date.

Visit our website at www.absa.ca

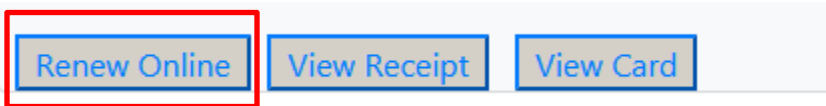
Click on "Certificate" button found at the top of the page:



Please note: Mobile browsers will show the menu in the following format. Click on the three lines to expand the menu:



On this page you will see your certificate details and, if you are eligible to renew your certificate, you will be given the following option:



***Please note: If your certificate is expired, you will be required to pay any fees that are in arrears in addition to your certificate renewal payment. The fees will be automatically added to your final total.**

Making an Online Payment:

1. Click on "Renew Online".
2. You will be directed to the payment page.
3. Enter the number of years that you would like to renew your certificate for and your payment information. You can renew your certificate for up to a maximum of 3 years (from the current year).
4. Once your payment has been processed you will be redirected to the "Certificate" page
5. You may now print your receipt and the updated certificate wallet card directly from the "Certificate" page.
6. Your receipt and wallet card can be printed and reprinted from the "Certificates" page at anytime.

Please email renewals@absa.ca if you experience any issues accessing your online account or if you are unable to make an online payment.

Frequently Asked Questions:

How do I reset my password?

Please click on “Forgot your password?” on the “[Power Engineer/Inspector Login](#)” page to reset your password.

Can you tell me my password?

*No, we do **not** have access to your password.*

My certificate has been expired for more than 3 years. Can I renew my certificate online?

*No, you will **not** be able to renew online at this time. Please contact renewals@absa.ca for more information or visit the “[Renewals and Reinstatements](#)” page on our website.*

I no longer have access to, or remember the email address that I have linked to my online account.

Please contact renewals@absa.ca to update your contact information.

I have paid my certificate renewal fees online. Will my updated certificate wallet card be mailed to me?

No. Your wallet card must be printed from your online account.

Can I print a copy of my original, wall sized certificate from my online account?

No, you cannot print a copy of your original certificate from your online account. Please submit an [AB-74 “Declaration, Application for Duplicate Certificate”](#) to request a new certificate.