



the pressure equipment safety authority

9410 – 20<sup>th</sup> Avenue  
Edmonton, Alberta, Canada T6N 0A4  
Tel: (780) 437-9100 / Fax: (780) 437-7787  
AB-130 2018-01

### OUT OF PROVINCE POWER ENGINEER CERTIFICATE TRANSFER PURSUANT TO THE POWER ENGINEERS REGULATION AR 85/2003

#### Part A: Must be completed. (Please Print)

I,  Mr. \_\_\_\_\_ of  
 Mrs. \_\_\_\_\_ (Last Name) \_\_\_\_\_ (First Name) \_\_\_\_\_ (Initial)  
 Ms. \_\_\_\_\_

\_\_\_\_\_  
(Mailing Address) (City) (Prov.) (Postal Code)

E-mail: \_\_\_\_\_ Home #: \_\_\_\_\_ Cell #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(yyyy/mmm/dd)

Have you ever previously held an Alberta Power Engineer Certificate?  Yes  No

If Yes, please give the Alberta File # **A -** \_\_\_\_\_

**PLEASE NOTE: AN ONLINE EXAM MUST BE WRITTEN BEFORE A CERTIFICATE CAN BE TRANSFERRED. REFER TO PAGE 2 OF THIS APPLICATION FOR INSTRUCTIONS.**

#### Part B: Application for transfer of Certificate, Exam Marks and Work Experience from another jurisdiction and/or applying for the Power Engineer transfer examination.

I, \_\_\_\_\_  
declare that I am the holder of a: \_\_\_\_\_ Class Certificate \_\_\_\_\_ Certificate Number \_\_\_\_\_

Name of Jurisdiction (transferring from): \_\_\_\_\_

wish to:  Transfer Certification (\$259.00) [Certificate verification and Transfer Exam]  
 Transfer Work Experience and/or Exam Results (\$147.00)

#### APPLICANT MUST SUBMIT

**Copy of Out of Province Certificate, Exam Result Letter(s) and documented Work Experience**

I authorize ABSA to provide my application information to: \_\_\_\_\_  
(name of Jurisdiction transferring from)

I authorize this originating jurisdiction to release information regarding my certification, examination results and work experience to ABSA in support of this application for transfer.

I declare the above information to be true and correct.

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**DATE (yyyy/mmm/dd)**

#### Part C: Payment

Make cheques payable to:

ABSA, the pressure equipment safety authority  
Exams Toll free line: 1-888-454-3926  
E-Mail: certificates@absa.ca  
www.absa.ca

Amount: \_\_\_\_\_  Cash,  Cheque,  MC,  Visa,  Debit,  AMEX

Cardholder Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_

N.S.F. cheques are subject to a \$25.00 charge, allow 7-14 working days for processing unless using a certified cheque.

The information you provide on this form is necessary for the Administration of the Power Engineers Regulation under the Safety Codes Act.

### Instructions for Completion of the AB-130 Application Form

Individuals may use this application form to:

- Transfer power engineering certification from another Canadian jurisdiction to Alberta;
- Apply to have marks from standardized power engineering examinations written in another Canadian jurisdiction transferred to Alberta;
- Apply to have operating experience earned in another Canadian jurisdiction considered in Alberta; and
- Apply to write the Power Engineer transfer examination.

The same form may be used for any or all of the above purposes at the same time. Certification transfer applications will be processed for a single fee of \$259.00 and includes the fees associated with certification validation (\$162.00) and the power engineer transfer examination (\$97.00) (Examination portion is non refundable). A one time combined transfer of marks and experience will only be billed at \$147.00. **Please note that the \$147.00 fee includes GST.**

In all cases **Part A** of the form must be filled completely and accurately to avoid any duplication of file numbers or certification. Please ensure that you fill in your five digit "A" identification number if you have previously held certification or written power engineering examinations in Alberta.

In **Part B** of the form, it is important to check all boxes for which transfer is requested to avoid having to pay duplicate fees. It must be clear if the application is an Initial application or an application for examination only and if it is to transfer:

- Certification;
- Examination results; and/or
- Operating experience

It is also necessary to sign at the bottom of **Part B** authorizing both ABSA and the applicable jurisdiction to exchange information related to certification, examination results and operating experience. However, the signature is not required here if the application is for examination only.

In **Part C**, please ensure a method of payment is identified and submitted with the application as processing will not commence without payment being made. A signature is mandatory in Part C regardless of the type of application.

#### **Important:**

- If the application is to transfer certification, you must include a photocopy of your current valid certificate with the application.
- If the application is to transfer examination results, you must include copies of the results letters for the examinations you wish to transfer.
- If the application is to transfer work experience for consideration in Alberta, you must include a completed copy of the experience testimonial used in the jurisdiction where the experience is earned.
- All candidates transferring their certificate must challenge and pass the power engineer transfer examination regardless if they are new or returning to Alberta.

**Once ABSA has received the application, supporting documentation and application fee, verification with the other jurisdiction will be requested. The examination portion will then be scheduled as an on-line examination by ABSA. You will be contacted by e-mail with the log-in instructions. You will then have 30 days to log-in and activate your account and write your examination. If you do not activate your account in the 30 days of receiving the log-in instructions, the log-in will become invalid and you will have to re-apply to write the examination and pay the fee again.**

ABSA will provide the applicant with confirmation when the review process has been completed, together with results of the application review and examination.

Please allow 7 to 14 business days to process your request.

Documents can be submitted to:

E-Mail: [certificates@absa.ca](mailto:certificates@absa.ca)

Fax: 780-437-7787