



# Pressure Relief Devices Requirements QMS written description verification CHECKLIST AB-524(b)

Electronic completion of this document is preferred

**Company Name:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**Title of the written description of the management system or manual(s):**  
\_\_\_\_\_

**Person responsible for the overall management of the pressure relief devices program:**

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
(Capital letters)

Telephone No.: ( ) \_\_\_\_\_ Fax No.: ( ) \_\_\_\_\_

Cell No.: ( ) \_\_\_\_\_ E-Mail: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Electronic signature acceptable)

The "Pressure Relief Devices Requirements" document, AB-524, has been issued by the Alberta pressure equipment safety Administrator to specify requirements to manufacture, assemble, select & size, inspect, repair, service, set & seal and install Pressure Relief Devices in Alberta.

This checklist AB-524(b) has been developed to assist the owners and ABSA auditors review the written description of the QMS and verify if it meets the requirements of the AB-524 document and the legislation.

Organizations who wish to make an application for obtaining a Certificate of Authorization Permit in accordance with the requirements of the Pressure equipment Safety Regulation Section 11, shall submit the following documents to ABSA:

- an Application Form AB-29,
- an AB-29(b) Form if applying for multiple shop locations and/or mobile units that are to be certified under the same ASVS number (all locations must operate under the same name),
- a copy of a duly endorsed AB-524(b) document providing information about where each requirement of the AB-524 document is addressed in organization's written description of the QMS, and,
- a draft copy of the written description of the QMS describing company's management system [Procedure manual(s) need not be submitted until asked by an auditor].

Owner/Users who are also authorized to service pressure relief valves are required to review their pressure equipment integrity management system and ensure that the requirements of AB-524 are addressed. Owner/Users are not required to submit AB-524b.

**ABSA auditor's comments:**

ABSA Auditor's Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Capital Letters)



the pressure equipment safety authority

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AB-524b 2021-12

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**ABSA Auditor's Notes:**



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AB-524 Sec. #	AB-524 Requirements	Owner to complete	ABSA Auditor to complete
		<b>Where is the requirement addressed in the written description of your quality management system?</b> <small>(Identify the Manual, Section &amp; Para #)</small>	<ul style="list-style-type: none"> <li>• Explain if the answer is 'No'.</li> </ul>
<b>3.6</b>	<b>Requirements for the written description of the QMS or Manual(s)</b>		
	<p><b>Title Page</b>  <small>(Note: Section 3.6 does not include requirements for the 'Title Page' of the written description or of a quality manual because it is not a document organizing guide. AB-524 stipulates requirements that must be addressed in a QMS. Inclusion of a Title Page to any credible document is common knowledge, however guidelines for developing a written description of a QMS including a 'Title Page' are described in ISIO10013:2001 standard).</small></p>		
	<ul style="list-style-type: none"> <li>• Does the written description of the management system or manual(s) include a title page?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the title page identify the name, address of the organization, manual number and revision status?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<p><u>Auditor's Comments:</u> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.</p>		
	<p><b>Table of Contents</b>  <small>(Note: Section 3.6 does not include requirements for the 'Table of Contents' of the written description or of a quality manual because it is not a document organizing guide. AB-524 stipulates requirements that must be addressed in a QMS. Inclusion of a 'Table of Contents' to any credible document is common knowledge, however guidelines for developing a written description of a QMS including a 'Table of Contents' are described in ISIO10013:2001 standard).</small></p>		
	<ul style="list-style-type: none"> <li>• Is there a 'Table of Contents' that lists each quality element and its location in the written description of the management system or manual(s)?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<p><u>Auditor's Comments:</u> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.</p>		
<b>3.6.1</b>	<b>Scope of work</b>		
	<ul style="list-style-type: none"> <li>• Does the management system describe the scope, types (e.g., gas, liquid and steam), sizes and pressure ranges of PRVs to be serviced or manufactured or assembled, and special processes such as machining, welding, PWHT, NDE for each location?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>



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		<b>Where is the requirement addressed in the written description of your quality management system?</b> <small>(Identify the Manual, Section &amp; Para #)</small>	<ul style="list-style-type: none"> <li>• Explain if the answer is 'No'.</li> </ul>
	<ul style="list-style-type: none"> <li>• Does the scope section list the shop locations, mobile units, addresses, scope of work undertaken and person responsible for quality assurance at each location?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system include the title of a person who is overall responsible for the maintenance and for ensuring an effective implementation of the QMS at all locations and mobile units?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
<p><u>Auditor's Comments:</u> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.</p>			
<b>3.6.2</b>	<b>Definitions of Terms and Acronyms</b>		
	<ul style="list-style-type: none"> <li>• Has the organization stated the definitions of ASME PTC-25, Section 2, and, as a minimum included all of the definitions and acronyms of Section 2.0 of AB-524 document without any change in order to benchmark and establish common understanding?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
<p><u>Auditor's Comments:</u> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.</p>			
<b>3.6.3</b>	<b>Quality Management system</b>		
	<b>Documentation requirements:</b>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Has the organization developed a written description of the QMS?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Has the organization developed procedures and has referenced them in the written description of the QMS?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Has the organization identified records that are necessary to ensure effective planning, operations and control of the processes?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>



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		Where is the requirement addressed in the written description of your quality management system? <small>(Identify the Manual, Section &amp; Para #)</small>	• Explain if the answer is 'No'.
	<b>A written description of the QMS:</b> <ul style="list-style-type: none"> <li>Does the QMS include a statement that the organization shall establish and maintain a written description of the QMS that addresses the business needs of the organization and the requirements of the AB-524 document?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<b>Document Control:</b> <ul style="list-style-type: none"> <li>Does the company implement a document control procedure?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the document control procedure include requirements for approval by a designated official of the company, and to assure accuracy and adequacy prior to issuance for implementation?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the document control procedure require that the changes to the documents be reviewed and approved by the same functions that performed the original review and approval?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the document control procedure include requirements to review, update and re-approve documents?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the document control procedure include instructions that no changes are permitted to QMS documentation that may render a document to be in non compliance with the requirements of AB-524 document, SCA, Regulations and applicable codes and standards?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the document control procedure require that the changes and the current revision status of documents be identified in some manner?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the document control procedure include requirements that the relevant versions of applicable documents be made available at the point of use?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the document control procedure require that the documents remain legible and readily identifiable?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the document control procedure include requirements that the documents of external origin be identified and their distribution controlled?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>



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		<b>Where is the requirement addressed in the written description of your quality management system?</b> <small>(Identify the Manual, Section &amp; Para #')</small>	<ul style="list-style-type: none"> <li>• Explain if the answer is 'No'.</li> </ul>
	<ul style="list-style-type: none"> <li>• Does the document control procedure include provisions to prevent the unintended use of obsolete documents, and to apply suitable identification to them if they are to be retained for any purpose?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the document control procedure require that a master list or equivalent controls be put in place to manage the documents?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<b>Records management:</b> <ul style="list-style-type: none"> <li>• Does the document control procedure identify the records that provide evidence of conformity to the requirements?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Has the organization established a documented procedure to define the controls needed for the identification, storage, protection, retrieval and disposition of records?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the document control procedure require that the records remain legible, readily identifiable and retrievable?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the document control procedure identify the functions responsible for the collection and maintenance of records and the records?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the document control procedure require that the records be retained for a period of 5 years or longer?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<u>Auditor's Comments:</u> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.		
<b>3.6.4</b>	<b>Management Responsibilities</b>		
	Does the QMS include statements that the management will: <ul style="list-style-type: none"> <li>• commit itself to the development and implementation of a successful PRD construction and/or assembling and/or a servicing program as applicable, and that it will continually improve its effectiveness?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>



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	<ul style="list-style-type: none"> <li>• review the PRD construction and/or assembling and/or a servicing program at appropriate intervals to ensure its continued suitability and effectiveness?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• determine and provide adequate &amp; competent resources, necessary facilities and equipment to effectively implement the PRD construction and/or assembling and/or a servicing program?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• appoint a member of the organization's management, who irrespective of other duties shall be bestowed with the responsibility and authority to ensure that QMS is established, maintained and implemented effectively, and, that the member will update the top management in regards to any performance issues with the QMS?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• ensure that the responsibilities and authorities are defined and communicated within the organization?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• resolve disagreements concerning the implementation of the QMS?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• ensure that the QMS remains in compliance with the requirements of this document, SCA, Regulations and applicable codes throughout the term of the certification?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• conduct a management review of the program at least yearly?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
<p><b>Auditor's Comments:</b> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.</p>			



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<b>3.6.5</b>	<b>Resource Management</b>		
	<b>Provision of resources:</b>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Provide an organization chart(s) that identify positions that are relevant to the QMS with the reporting structure illustrated.</li> </ul>		
	<ul style="list-style-type: none"> <li>• Does the management system require that the organization determines and provides the resources needed to implement and maintain the QMS, and, continually improve its effectiveness?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the organization provides and maintains PRVs performance test equipment in accordance with the requirements of Sections 3.3 and 3.8 of this document?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<b>Competency and training</b>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the personnel performing work affecting conformity to product/service requirements be confirmed competent on the basis of appropriate education, training, skills and experience?</li> </ul>		
	<ul style="list-style-type: none"> <li>• Does the management system require that the training be provided to achieve the necessary competence?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the effectiveness of the training delivered be evaluated?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the personnel be aware of the relevance and importance of their activities and how they contribute to the achievement of the quality objectives?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the records of education, training, skills and experience be maintained?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the PRV Technician Training requirements of the Appendix C of AB-524 document be complied with?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<b>Auditor's Comments:</b> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.		





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<b>3.6.6</b>	<b>Purchasing and Material Control</b>		
	<b>Purchasing</b> <ul style="list-style-type: none"> <li>Does the management system require that the organization document procedures for purchasing PRVs and parts thereof to assure conformity to specified requirements?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the management system require that the purchasing information provided to the supplier is documented, description of the product included, and, when applicable the part and/or model number, type, class, grade or other precise information necessary to ensure conformity to the specified requirements, are specified?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<b>Verification of the purchased product</b> <ul style="list-style-type: none"> <li>Does the management system require that the methods for the verification of the purchased product are documented?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the management system require that the records of verification activities are maintained?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the management system require that a process for identifying and disposing of non-conforming product is established?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<b>Identification, traceability and preservation</b> <ul style="list-style-type: none"> <li>Does the management system require that the organization establishes methods for identification, traceability and preservation of the PRVs and parts thereof from receipt and during all stages of manufacturing, servicing and testing of PRVs and up to the point of delivery?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<b>Handling PRVs</b> <ul style="list-style-type: none"> <li>Does the management system require that the organization exercises controls to ensure that PRVs are transported to and from owner's premises and handled at the shop in a manner that preserves the integrity of the PRVs?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
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		<b>Where is the requirement addressed in the written description of your quality management system?</b> <small>(Identify the Manual, Section &amp; Para #)</small>	<ul style="list-style-type: none"> <li>• Explain if the answer is 'No'.</li> </ul>
<b>3.6.7</b>	<b>Manufacturing and/or Assembly of new PRDs</b> Organizations not engaged in the manufacturing or assembly of the new PRDs are not required to complete this section.		
	<ul style="list-style-type: none"> <li>• Does the management system require that the manufacturers and/or assemblers of new PRDs who are located in Alberta, implement a documented QMS that meets the requirements of applicable the ASME code(s) and the AB-524 document?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the manufacturers and/or assemblers of new PRDs who are located in Alberta, meet the requirements of the SCA, Regulations, CSA B51 Code and applicable ASME codes for the construction and assembly of PRDs?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the manufacturers and/or assemblers of new PRDs who are located in Alberta, obtain a Certificate of Authorization Permit from ABSA in accordance with the requirements of PESR Section 11(c)?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the manufacturers and/or assemblers of new PRDs who are located in Alberta, obtain a Certificate of Authorization from ASME in accordance with the requirements of applicable ASME Codes?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<u>Auditor's Comments:</u> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.		
<b>3.6.8</b>	<b>Servicing and Testing of PRVs</b>		
	<b>Servicing of PRVs</b> Does the management system require that when servicing of a PRV is specified by an owner, the service organization shall ensure that:		
	<ul style="list-style-type: none"> <li>• the PRV is inspected upon receipt to determine it's as received</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>



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		Where is the requirement addressed in the written description of your quality management system? <small>(Identify the Manual, Section &amp; Para #)</small>	• Explain if the answer is 'No'.
	condition?		
	• a pre test is conducted in accordance with the requirements of Section 15.4 of the AB-506 document?		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	• the PRV is disassembled, inspected and/or measurements taken as necessary?		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	• the disassembled parts and accompanying documentation are controlled and safeguarded until the PRV is re-assembled?		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	• the PRV is serviced and blowdown set in accordance with the limits specified by the applicable ASME Codes and to the manufacturer's specifications.?		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	• the PRV is set and tested in accordance with the requirements of Section 3.3 of AB-524, 'Scope of Alberta's Bench Testing Program'?		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	• if the size of a PRV is such that the test equipment is not capable of accurately testing the PRV to the set pressure definition of that PRV, it shall not be tested?		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	• the performance test is done to confirm that the PRV attains sufficient lift within the accumulation tolerances specified by the applicable ASME Code of construction?		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	• the Back pressure test of the secondary pressure zone of each closed bonnet pressure relief valve exceeding NPS 1 (DN25) shall be tested with air or other gas at a pressure of at least 30psi or manufacturer's specifications.		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	• the pressure gages used to measure the set pressure are calibrated and the pressure ranges are suitable for the pressure under measurement?		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	• the PRV is tested for seat tightness in accordance with the requirements of the manufacturer and applicable ASME Code(s)?		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	• the PRV is tagged in accordance with the applicable requirements of Section 3.6.10 Name Plates of AB-524?		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	• the points of adjustment are sealed using seals registered with ABSA?		Yes <input type="checkbox"/> ; No <input type="checkbox"/>



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	<ul style="list-style-type: none"> <li>• a service report is prepared to record the PRV identification, owner's address, static PRV information, ASME code symbol, original name plate information, scope of work, set pressure definition, as received condition, pre test results, the condition of the body and parts after disassembly, repair/replacement of parts, dimensions, set pressure test results and seat tightness test results?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• a copy of the service report is provided to the owner?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
<b>Testing only of PRVs</b> Does the management system require that when 'testing only' is specified by an owner, the service organization shall ensure that:			
	<ul style="list-style-type: none"> <li>• the PRV is tested to the prescribed set pressure definition and that the seat tightness test is performed?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• the points of adjustment are sealed using seals registered with ABSA?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• the PRV is tagged in accordance with the applicable requirements of Section 3.6.10 Name Plates of AB-524?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• a service report is prepared to record the test results, the PRV identification, owner's address and static PRV information, ASME code symbol, original name plate information, scope of work, set pressure definition and any other information required by the owner or service organization's procedures?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• a copy of the test report is provided to the owner?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
<b>Auditor's Comments:</b> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.			



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<b>3.6.9</b>	<b>Conversions and Changes</b> Organizations not engaged in the conversions or changes to the PRVs are not required to complete this section.		
	<ul style="list-style-type: none"> <li>Does the management system require that conversions or changes to the set pressure, change of fluid service, installation of bellows, soft seats, CDTF and other changes that may affect the type/model number, are done in accordance with the manufacturer's requirements?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the management system require that the set pressure change request from an owner be documented?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the management system require that when set pressure is changed, a metal 'Repair Name Plate' is installed in accordance with the requirements of Section 3.6.10 'Name Plates' of AB-524?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the management system require that a Repair Name Plate is securely attached to the PRV adjacent to the original manufacturer's name plate or stamping?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the management system require that for smaller PRVs if the name plate could not be mounted directly on the valve, it shall be securely attached so as not to interfere with the valve operation?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the management system require that the set pressure, capacity and blowdown (if applicable) on the original name plate be marked out with a 'line' stamp but left legible?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the management system require that a service report be prepared to record new set pressure, capacity and any other information that may have changed?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>Does the management system require that a copy of the service report be provided to the owner?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
<p><b>Auditor's Comments:</b> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.</p>			



## Pressure Relief Devices Requirements QMS written description verification CHECKLIST AB-524(b)

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		<b>Where is the requirement addressed in the written description of your quality management system?</b> <small>(Identify the Manual, Section &amp; Para #)</small>	• Explain if the answer is 'No'.
<b>3.6.10</b>	<b>Name Plates</b>		
	<ul style="list-style-type: none"> <li>• Does the management system require that whenever activities such as manufacturing/assembly, conversion, servicing or testing are performed, an appropriate name plate be installed?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the name plate material be sufficiently durable and suitable for the intended service?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that an effective marking system be established to ensure proper marking of each PRD?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system specify that the markings may be produced by one or more of the following methods: casting, stamping, etching, printing, embossing, debossing or engraving?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<b>Service Name Plate:</b>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that when a PRV is serviced, a name plate (also called a Tag) be securely attached to the valve body?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the name plate/tag includes name or logo of the service organization preceded by the words "Serviced By", Date of service and Type/Model No?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that prior to attaching the service name plate, the previous service name plate if any is removed by the service shop?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<b>Repair Name Plate:</b>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that when a PRV is converted or changed in accordance with the requirements of Section 3.6.9 of AB-524 (changes to the set pressure, change of fluid service, installation of bellows, soft seats and other changes that may change the type/model number), a metal Repair Name Plate is installed?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that The Repair Name Plate include the following information?                             <ul style="list-style-type: none"> <li>○ Repair Name Plate</li> <li>○ The name or logo of the service organization preceded by the words</li> </ul> </li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>



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		<b>Where is the requirement addressed in the written description of your quality management system?</b> <small>(Identify the Manual, Section &amp; Para #)</small>	<ul style="list-style-type: none"> <li>• Explain if the answer is 'No'.</li> </ul>
	'Repaired By', <ul style="list-style-type: none"> <li>○ Date of service</li> <li>○ Type/Model No.</li> <li>○ New Set Pressure</li> <li>○ New Capacity</li> <li>○ CRN (if not on the original name plate)</li> <li>○ ASVS Number</li> </ul>		
	<ul style="list-style-type: none"> <li>• Does the management system require that the original name plate remain; the set pressure and capacity on the original name plate is lined out but left legible?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the new name plate be securely attached adjacent to the original name plate or stamping?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that for a smaller PRV if the new name plate can not be mounted directly on the PRV, it is securely attached to the valve body?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<b>Test only Name Plate:</b> <ul style="list-style-type: none"> <li>• Does the management system require that when a PRV is not serviced but is tested and/or adjusted only, a "Test Only" name plate (also called a Tag) is attached to the PRV body?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the "Test Only" name plate (also called a Tag) includes the following information?               <ul style="list-style-type: none"> <li>○ Test Only;</li> <li>○ The name or logo of the service organization preceded by the words "Tested By";</li> <li>○ Date of test;</li> <li>○ Set Pressure.</li> </ul> </li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<b>Duplicate Name Plate</b> <ul style="list-style-type: none"> <li>• Does the management system require that a duplicate metal name plate is installed when an existing name plate is illegible or missing?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<b>Illegible Name Plate</b> <ul style="list-style-type: none"> <li>• Does the management system require that when an original</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>



## Pressure Relief Devices Requirements QMS written description verification CHECKLIST AB-524(b)

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AB-524 Sec. #	<b>AB-524 Requirements</b>	<b>Owner to complete</b>	<b>ABSA Auditor to complete</b>
		<b>Where is the requirement addressed in the written description of your quality management system?</b> <small>(Identify the Manual, Section &amp; Para #)</small>	<ul style="list-style-type: none"> <li>• Explain if the answer is 'No'.</li> </ul>
	manufacturer's or assembler's name plate or stamping is illegible, but is traceable, a replacement metal name plate is prepared and securely installed in place of the original name plate?		
	<ul style="list-style-type: none"> <li>• Does the management system require that the replacement name plate includes the following information?               <ul style="list-style-type: none"> <li>○ Duplicate;</li> <li>○ All the information that appeared in the original name plate except for the ASME Code and NB stamps;</li> <li>○ The name of the service company that furnished the duplicate name plate;</li> <li>○ Date (when the duplicate name plate was installed);</li> <li>○ ASVS Number;</li> <li>○ CRN;</li> <li>○ ASME Sec. I or ASME Sec. IV or ASME Sec. VIII as applicable.</li> </ul> </li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Do the management system requires that when an original name plate is illegible and is not traceable, no duplicate name plate shall be installed?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<b>Missing Name Plate</b> <ul style="list-style-type: none"> <li>• Does the management system state that the when the original name plate is missing, and the PRV is <b>not</b> traceable, the service organization is not authorized to service the PRV?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system state that a PRV which could be positively identified, is fitted with a duplicate metal name plate that includes the same information that was originally included in the 'Illegible Name Plate'?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
<b>Auditor's Comments:</b> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.			





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		<b>Where is the requirement addressed in the written description of your quality management system?</b> <small>(Identify the Manual, Section &amp; Para #)</small>	<ul style="list-style-type: none"> <li>• Explain if the answer is 'No'.</li> </ul>
3.6.11	<b>Assist Lift Testing</b> Organizations whose scope of work does not include the application of an Assist Lift Testing device, are not required to complete this section.		
	<ul style="list-style-type: none"> <li>• Does the management system require that an assist lift device be calibrated in accordance with the requirements of the OEM manufacturer and valve servicing organization?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that a documented procedure that meets the requirements of the manufacturer and the one that has proven to produce accurate results, is implemented?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that personnel designated to use the Assist Lift Device are trained and confirmed competent?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<u>Auditor's Comments:</u> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.		
3.6.12	<b>Measuring Devices</b>		
	<ul style="list-style-type: none"> <li>• Does the management system require that the organization determines the measurements that should be undertaken and the measuring equipment needed to provide evidence of conformity to the requirements?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the measuring equipment be calibrated and verified at specified intervals against certified equipment having known and valid relationship to nationally recognized standards prior to use or whenever error is suspected?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>



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		Where is the requirement addressed in the written description of your quality management system? <small>(Identify the Manual, Section &amp; Para #)</small>	• Explain if the answer is 'No'.
	<ul style="list-style-type: none"> <li>• Does the management system require that the measuring equipment is adjusted or readjusted as necessary?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the measuring equipment is identifiable?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the measuring equipment identification includes equipment type and a unique identification?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the measuring equipment is safeguarded from adjustments?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the measuring equipment is protected from damage and deterioration during handling, maintenance and storage?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the organization establishes and implements a measurement acceptance criteria?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the calibration and verifications records be maintained?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the environmental conditions are suitable for the calibration and the measurement activities?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the organization assess the impact of wrongly set PRVs due to the use of faulty measuring equipment and notify customers if suspect PRVs were shipped?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
<p><b>Auditor's Comments:</b> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.</p>			
<b>3.6.13</b>	<b>Control of nonconforming product</b>		
	<ul style="list-style-type: none"> <li>• Does the management system require that a documented procedure be</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>



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		<b>Where is the requirement addressed in the written description of your quality management system?</b> <small>(Identify the Manual, Section &amp; Para #)</small>	<ul style="list-style-type: none"> <li>• Explain if the answer is 'No'.</li> </ul>
	established to define the method of identification, documentation, evaluation, segregation, disposition, description of the related responsibilities and authorities for dealing with the non conforming product?		
	<ul style="list-style-type: none"> <li>• Does the management system require that the PRVs or parts that do not conform to the specified requirements are identified and controlled to prevent unintended use?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that an action is taken to eliminate the nonconformity in a timely manner?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the organization verifies conformance when a nonconforming product is corrected and released for use?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
<p><b>Auditor's Comments:</b> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.</p>			
<b>3.6.14</b>	<b>Internal Audits</b>		
	<ul style="list-style-type: none"> <li>• Does the management system require that the organization conducts internal audits at least once/year to determine whether the QMS conforms to the planned arrangements, the organization's requirements, the requirements of AB-524, and that it is being effectively implemented and maintained?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>



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		<b>Where is the requirement addressed in the written description of your quality management system?</b> <small>(Identify the Manual, Section &amp; Para #)</small>	<ul style="list-style-type: none"> <li>• Explain if the answer is 'No'.</li> </ul>
	<ul style="list-style-type: none"> <li>• Does the management system require that the audit activities are planned, take into account the status of the processes and the results of the previous audits?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the audit criteria, scope, frequency, selection of auditors and audit methods be defined?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the an internal audit procedures be documented to define the responsibilities, requirements for planning, conducting audits, identifying records that should be maintained and recording results?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the records and results of the internal audits are maintained?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that the auditors do not audit their own work area?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that necessary corrections and corrective actions are taken without delay to eliminate the nonconformities and their causes?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that a follow up action includes validation of the corrective actions taken and recording those results?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<p><b>Auditor's Comments:</b> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.</p>		
<b>3.6.15</b>	<b>Corrective Action</b>		
	<ul style="list-style-type: none"> <li>• Does the management system require that the organization takes an action to eliminate the causes of nonconformities in order to prevent recurrence?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that a documented procedure be</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>



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		<b>Where is the requirement addressed in the written description of your quality management system?</b> <small>(Identify the Manual, Section &amp; Para #)</small>	<ul style="list-style-type: none"> <li>• Explain if the answer is 'No'.</li> </ul>
	established to define responsibilities and requirements for: <ul style="list-style-type: none"> <li>○ initiating the nonconformities?</li> <li>○ determining the root cause of nonconformities?</li> <li>○ evaluating the need for action to prevent recurrence?</li> <li>○ determining and implementing needed action?</li> <li>○ identifying the response time?</li> <li>○ recording the results of action taken?</li> <li>○ reviewing the effectiveness of action taken?</li> <li>○ reviewing nonconformities?</li> </ul>		
<p><b>Auditor's Comments:</b> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.</p>			
<b>3.6.16</b>	<b>Preventive Action</b>		
	<ul style="list-style-type: none"> <li>• Does the management system require that the organization take action to eliminate the causes of potential nonconformities in order to prevent them from happening again?</li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
	<ul style="list-style-type: none"> <li>• Does the management system require that a documented procedure be established to define the responsibilities and requirements for:               <ul style="list-style-type: none"> <li>○ initiating a preventive action;</li> <li>○ determining the potential nonconformities and their causes;</li> <li>○ evaluating the need for action to prevent occurrence of nonconformities;</li> <li>○ determining and implementing needed action;</li> <li>○ recording the results of action taken;</li> <li>○ reviewing the effectiveness of action taken.</li> </ul> </li> </ul>		Yes <input type="checkbox"/> ; No <input type="checkbox"/>
<p><b>Auditor's Comments:</b> If alternate quality management principles, methodologies or processes that meet the intent of the requirements are accepted, please explain.</p>			



the pressure equipment safety authority

# Pressure Relief Devices Requirements QMS written description verification CHECKLIST AB-524(b)

AB-524b 2021-12

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