

Information Bulletin IB17-023

December 18, 2017

**INTERPRETATION**  
**Power Engineers Regulation Subsection 12(1)(a)**  
**Display of Certificates of Competency**

**Introduction**

Subsection 12(1)(a) of the *Power Engineers Regulation* establishes that certificates of competency must be displayed in a conspicuous place or ***in a manner satisfactory to the Administrator.***

This Information Bulletin supersedes Information Bulletin IB11-015 and Variance VA11-011 which have been withdrawn.

**Interpretation**

Electronic images of the certificates of competency of the persons supervising the power plant, heating plant or thermal liquid heating system may be used as an alternative to the display of the actual certificate of competency, subject to the following conditions:

- i. The original certificates of competency of persons who are supervising the power plant, heating plant or thermal liquid heating system will be scanned and electronically displayed in a conspicuous place ;
- ii. The electronic images of each person's certificate of competency shall be displayed through a scrolling program. The image displayed must be designed to allow an observer a reasonable amount of time to view the image that is being displayed;
- iii. The electronic images shall be updated regularly to accurately reflect all persons who are supervising the power plant, heating plant or thermal liquid heating system with valid certificate of competency ;
- iv. The electronic images shall be secured and changes to the image must be made by authorized persons in accordance with a procedure used for the owner's document control;
- v. The original certificate of competency shall be secured and stored in the owner's document control system that is located within the power plant, heating plant or thermal liquid heating system facility, that can be readily available for viewing by a Safety Codes Officer.

<Original signed by>

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